



# OPERATIONS MEMO

STATE OF  
CALIFORNIA



## Update from the California Student Aid Commission

March 19, 2024

GOM 2024-10

TO: Financial Aid Administrators

FROM: Tae Kang *Tae Kang*  
Deputy Director, Program Administration & Services Division

SUBJECT: **2023-24 Middle Class Scholarship Updates**

This Operations Memo from the California Student Aid Commission (Commission) provides updates to the 2023-24 Middle Class Scholarship (MCS) program. The Commission has released a revised version of the 2023-24 MCS Handbook and File Layouts to reflect additional functionality for changes to the student's status.

### Student Status Corrections

- Pending system functionality to update the student's status based on enrollment changes during the academic year is now available in WebGrants.
- Campuses can now add or remove academic terms and update the student's status by submitting **term-level** changes to the cost of attendance (COA) field(s). Annual COA corrections will not update the student's status.
- Field #9 of the Enrollment File Layout and field #63 of the Payment-Roster File Layout have been updated to reflect these changes.

### 2023-24 MCS Handbook Updates

The Commission released an updated version of the 2023-24 MCS Handbook that includes the following changes:

- Added a subchapter describing the student status correction process.
- Added language to year-end reconciliation regarding unused MCS funds and dollar variance tolerance between MCS awards and payments.
- Added language to award eligibility clarifying that students with less than 10% remaining eligibility will not be considered for an MCS award.
- A post-correction awarding formula and examples.

### Need to contact us?

- School Support phone number: (888) 294-0153
- E-mail: [MiddleClassScholarship@csac.ca.gov](mailto:MiddleClassScholarship@csac.ca.gov)

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